

AERONAUTICAL INFORMATION PUBLICATION

GOVERNMENT OF COOK ISLANDS

GEN 0.1 PREFACE

PROVISION OF THE AIP — COOK ISLANDS

1.1 General

1.1.1 Provision of the AIP— Cook Islands is the responsibility of the Secretary for Transport, Cook Islands. It is published by Airways New Zealand and contains information relevant to operations within the Cook Sector of the Auckland Oceanic FIR. For operations within the Auckland Oceanic FIR, operators should refer to the AIP — New Zealand.

2 PUBLISHING AUTHORITY

2.1 Authority

Secretary for Transport
Ministry of Transport
PO Box 61
Rarotonga
COOK ISLANDS
TEL (682) 28 810
FAX (682) 28 816
AFTN NCRGYAYX

2.2 Publisher

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3 APPLICABLE ICAO DOCUMENTS

3.1 General

3.1.1 The following ICAO documents are applicable to operations within the Cook Sector of the Auckland Oceanic FIR:

- (a) Annex 2 — *Rules of the Air*
- (b) Annex 3 — *Meteorology*
- (c) Annex 4 — *Aeronautical Charts*
- (d) Annex 5 — *Units of Measurement to be Used in Air and Ground Operations*
- (e) Annex 6 — *Operation of Aircraft*
- (f) Annex 9 — *Facilitation*
- (g) Annex 10 — *Aeronautical Telecommunications*
- (h) Annex 11 — *Air Traffic Services*
- (i) Annex 12 — *Search and Rescue*
- (j) Annex 14 — *Aerodromes*
- (k) Annex 15 — *Aeronautical Information Services*
- (l) Doc 8126 — *AIS Manual*
- (m) Doc 8168 — *Procedures for Air Navigations Services — Rules of the Air and Air Traffic Services (PANS–RAC)*
- (n) Doc 8400 — *ICAO Abbreviations and Codes*
- (o) Doc 8585 — *Designators for Aircraft Operating Agencies, Aeronautical Authorities and Services*
- (p) Doc 8643 — *Aircraft Type Designators*
- (q) Doc 8697 — *Aero Chart Manual*
- (r) Doc 9432 — *Manual of Radio Telephony*

4 AIP STRUCTURE AND AMENDMENT INTERVAL

4.1 General

4.1.1 The AIP — Cook Islands include this manual and the AIP Supplement Cook Islands.

4.1.2 Amendments to the AIP — Cook Islands are issued at regular intervals in accordance with the ICAO AIRAC schedule. The amendment cycle for the AIP — Cook Islands is shown in [Table GEN 0.1 - 1](#).

Table GEN 0.1 - 1

Amendment Schedule

AIP AMENDMENT NUMBER EFFECTIVE DATE

Note

AIP and chart amendments are scheduled only for the amendment numbers shown. AIP Supplements may be issued at any of the available effective dates.

4.2 Amendments

4.2.1 Amendments to the AIP — Cook Islands are issued as replacement pages, or in the case of En-route Charts, as replacement charts.

4.3 Amendment Bulletin

4.3.1 A Bulletin will be issued with each amendment to the AIP— Cook Islands providing a summary of significant changes.

4.4 Annotation of Amendments

4.4.1 Changes to text or new information in the AIP— Cook Islands will be identified by a vertical black line (revision bar) in the margin. Deletions are identified by a “D”. Changes in the Checklist of AIP Pages are identified by a grey shading. Changes to charts will be indicated by a note in the right margin of the charts, giving the previous effective date and changes from the previous edition.

4.5 NIL Amendment Notification

4.5.1 In the event of there being no changes effective at a scheduled effective date, a “NIL Amendment” notification will be issued by NOTAM.

5 NOTIFICATION OF ERRORS AND OMISSIONS

5.1 General

5.1.1 Errors, omissions and suggestions for improvement of the AIP—Cook Islands, AIP Supplement — Cook Islands, and Enroute Charts should be notified immediately to:

Secretary for Transport
Ministry of Transport
PO Box 61
Rarotonga
COOK ISLANDS
TEL (682) 28 810
FAX (682) 28 816
AFTN NCRGYAYX

GEN 1 NATIONAL REGULATIONS AND REQUIREMENTS

GEN 1.1 DESIGNATED AUTHORITIES

1 INTRODUCTION

1.1 General

1.1.1 The addresses of the designated authorities concerned with the facilitation of international air navigation are as follows:

- (a) Civil Aviation— Regulatory and Operations
 - Ministry of Transport
 - PO Box 61
 - Rarotonga
 - COOK ISLANDS
 - TEL (682) 28 810
 - FAX (682) 28 816
 - AFTN NCRGYAYX
- (b) Meteorology
 - Cook Islands Meteorological Service
 - Rarotonga
 - COOK ISLANDS
 - TEL (682) 20 603
 - FAX (682) 21 603
 - AFTN NCRGYMYX
- (c) Customs
 - The Collector of Customs
 - Customs Department
 - PO Box 120
 - Rarotonga
 - COOK ISLANDS
 - TEL (682) 29 365
 - FAX (682) 28 365
 - TELEGRAPHIC CUSTOMS, RAROTONGA
- (d) Immigration
 - Principal Immigration Officer
 - Ministry of Foreign Affairs and Immigration
 - PO Box 105
 - Rarotonga
 - COOK ISLANDS
 - TEL (682) 29 347
 - FAX (682) 21 247
 - TELEGRAPHIC IMMIGRANT, RAROTONGA
- (e) Health
 - Public Health
 - Ministry of Health
 - PO Box 109
 - Rarotonga
 - COOK ISLANDS
 - TEL (682) 22 664
 - FAX (682) 22 670
 - TELEGRAPHIC HEALTH, RAROTONGA
- (f) Agricultural Quarantine
 - Chief Quarantine Officer
 - Ministry of Agriculture
 - PO Box 96
 - Rarotonga
 - COOK ISLANDS
 - TEL (682) 28 711
 - FAX (682) 21 881
 - TELEGRAPHIC SECAG, RAROTONGA
- (g) Aircraft Accidents Investigation
 - The Secretary for Transport*
 - Ministry of Transport
 - PO Box 61
 - Rarotonga
 - COOK ISLANDS
 - TEL (682) 28 810
 - FAX (682) 28 816
 - AFTN NCRGYAYX
- (h) Enroute and Aerodrome Charges
 - Cook Islands Airport Authority
 - PO Box 90
 - Rarotonga
 - COOK ISLANDS
 - TEL (682) 25890 Extn 202
 - FAX (682)

*The Minister of Transport must appoint a Chief Accident Investigator when this is recommended by the Secretary for Transport. The functions of the Chief Accident Investigator are defined in the Civil Aviation Act 2002.

GEN 1.2 ENTRY, TRANSIT AND DEPARTURE OF AIRCRAFT

1 INTRODUCTION

1.1 General

- 1.1.1 International flights into, from or over Cook Islands territory shall be subject to the current Cook Islands regulations relating to civil aviation. These regulations correspond in all essentials to the Standards and Recommended Practices contained in Annex 9 to the Convention on International Civil Aviation.
- 1.1.2 Aircraft flying into or departing from Cook Islands territory shall make their first landing at, or final departure from Rarotonga International Airport.
- 1.1.3 Except in an emergency, Rarotonga International Airport is closed on Sundays between 0930 and 1200 local time, in respect of church services.

2 SCHEDULED FLIGHTS

2.1 General

2.1.1 All passengers, mail, cargo and crew of any overseas aircraft shall be subject *mutatis mutandis* to all applicable general or special local regulations dealing with the entry, transit and departure of persons, introduction, transit or exportation of goods, quarantine and health measures, immigration, passports, visas and travel documents.

2.2 Documentary Requirements for Clearance of Aircraft

- 2.2.1 It is necessary that the aircraft documents shown in [Table GEN 1.2 - 1](#) be submitted by airline operators for clearance on entry and departure of their aircraft to and from the Cook Islands. All documents listed in [Table GEN 1.2 - 1](#) must follow the ICAO standard format as set forth in the relevant appendices to ICAO Annex 9 and are acceptable when furnished in English in legible handwriting. No visas are required in connection with such documents.
- 2.2.2 All documents are to be submitted to Customs as soon as practicable.

Table GEN 1.2 - 1
Aircraft Documents Required
GENERAL DECLARATION
PASSENGER MANIFEST
CARGO MANIFEST
CUSTOMS
AGRICULTURE/QUARANTINE Nil
IMMIGRATION Nil

- 2.2.3 One copy of the General Declaration is endorsed and returned by Customs, signifying clearance.
- 2.2.4 If no passengers are embarking (disembarking) and no articles are laden (unladen), no aircraft documents except copies of the General Declaration need be submitted to the appropriate Customs authorities.

3 NON-SCHEDULED FLIGHTS

3.1 Procedures

- 3.1.1 All passengers, mail, cargo and crew of any overseas aircraft shall be subject *mutatis mutandis* to all applicable general or special local regulations dealing with the entry, transit and departure of persons, introduction, transit or exportation of goods, quarantine and health measures, immigration, passports, visas and travel documents.
- 3.1.2 The pilot of an aircraft on an unscheduled flight who intends to overfly the Cook Islands or to use a Cook Islands airport for landing shall request such permission from the Ministry of Transport at least 14 full working days prior to departure and include the following information:
- (a) Name and address of the aircraft operator
 - (b) Type and registration marks of the aircraft
 - (c) Name, address and business of charterer
 - (d) Proposed date and place of origin of flight
 - (e) Routes including dates and times of arrival and departure
 - (f) Number of passengers and/or nature and amount of freight
 - (g) Purpose of flight
 - (h) Aircraft take-off weight and tyre pressure
 - (i) Refuelling details and time required
 - (j) Details of third party insurance cover for flights over or within the Cook Islands
- 3.1.3 Fax copies of:
- (a) Certificate of airworthiness
 - (b) Pilot's aviation licence and validating medical certificate
- 3.1.4 A response should be expected between 1-7 days after the request has been received. For planning purposes, this can be expedited provided the urgency is indicated.
- 3.1.5 Any changes to the proposed itinerary must be notified.
- 3.1.6 For all aircraft in excess of 22,700kg, a local handling agent must be contracted to facilitate both the arrival and departure. This requirement is in line with the Airport Authority's policy on apron management.
- 3.1.7 Contact for local agents are:
- (a) Air Rarotonga Ltd
PO Box 79
Rarotonga
COOK ISLANDS
TEL (682) 20 845
FAX (682) 23 288
email checkin@airraro.co.ck
 - (b) Air New Zealand Ltd
PO Box 65
Rarotonga
COOK ISLANDS
TEL (682) 26 300
FAX (682) 23 300
- 3.1.8 Emergency flights are exempted from the 14-day requirement in seeking approval; however, this does not preclude the aircraft operator from providing the necessary information to the above authority at the earliest opportunity.
- 3.1.9 Prior approval for the flight must be obtained.

- 3.1.10 No such permission is required for flights that fall into the following category:
- (a) Overflights by civil aircraft that have the nationality of an ICAO Contracting State, provided that the requirements of the ICAO Convention on International Civil Aviation are complied with.
 - (b) When Rarotonga International Airport is nominated in an IFR flight plan as the alternate aerodrome in accordance with CAR Part 91.405.
 - (c) The Ministry of Transport and the applicable airport authority has been notified 10 days prior to nomination of aerodrome as an alternate.

3.1.11 All flights by foreign state aircraft as defined by the Convention will require diplomatic clearance from:

- (a) Principal Immigration Officer
Ministry of Foreign Affairs and Immigration
PO Box 105
Rarotonga
COOK ISLANDS
TEL (682) 29 347
FAX (682) 21 247
TELEGRAPHIC IMMIGRANT, RAROTONGA

3.1.12 Requests for such clearance should be submitted through the normal diplomatic channels giving a minimum of 7 full working days' notice.

3.2 Documentary Requirements for Clearance of Aircraft

3.2.1 Content and format of documentary requirements for clearance of aircraft is as follows:

- (a) General Declaration — as described in Annex 9 to the Convention on International Civil Aviation;
- (b) Passenger Manifest — as described in Annex 9 to the Convention on International Civil Aviation; and
- (c) Cargo Manifest — as described in Annex 9 to the Convention on International Civil Aviation.

4 PRIVATE FLIGHTS

4.1 General

4.1.1 Refer to [Section 3.1](#).

5 PUBLIC HEALTH MEASURES APPLIED TO AIRCRAFT

5.1 General

5.1.1 All arriving flights will be subject to insecticide spraying.

GEN 1.3 ENTRY, TRANSIT AND DEPARTURE OF PASSENGERS AND CREW

1 CUSTOMS REQUIREMENTS

1.1 The following Customs requirements are applicable:

- (a) baggage or articles belonging to disembarking passengers and crew are immediately released except for those selected by Customs authorities for inspection;
- (b) no Customs formalities are normally required on departure;
- (c) duty free concessions are as per Customs passenger declaration form; and
- (d) detailed information on the export of currency can be obtained from:

The Collector of Customs
Customs Department
PO Box 120
Rarotonga
COOK ISLANDS
TEL (682) 29 365
FAX (682) 28 365
TELEGRAPHIC CUSTOMS, RAROTONGA

2 IMMIGRATION REQUIREMENTS

2.1 General

2.1.1 No documents are required for passengers and crew arriving and departing on the same aircraft in transit or transferring to another flight at the same airport. These persons are not authorised to move outside the international airport transit area except on special authorization from the authorities concerned.

2.1.2 Persons entering or leaving the Cook Islands shall complete an arrival or departure card (one per person) and must hold a valid passport.

2.1.3 Intending immigrants are referred to:

- (a) Principal Immigration Officer
Ministry of Foreign Affairs and Immigration
PO Box 105
Rarotonga
COOK ISLANDS
TEL (682) 29 347
FAX (682) 21 247
TELEGRAPHIC IMMIGRANT, RAROTONGA

or

- (b) The Cook Islands Consulate
Auckland
NEW ZEALAND

2.2 Passports

2.2.1 Persons entering or leaving the Cook Islands must hold a passport valid on arrival for a period of at least six months except:

- (a) Aircraft crew members declared on the General Declaration form;
- (b) Cook Islanders holding an official certificate of identity (limited to Cook Islanders traveling between the Cook Islands and New Zealand only).

2.3 Visas

2.3.1 Visas are required except for:

- (a) persons who intend to leave the Cook Islands within 30 days after arrival provided they hold tickets with reserved seats and documents for onwards travel;
- (b) Cook Islanders;
- (c) permanent residents of the Cook Islands;
- (d) persons under 15 years, whose parents were either born in the Cook Islands or are permanent residents of the Cook Islands;
- (e) persons who are descendants of indigenous Cook Islands Maori;
- (f) HM Services personnel;
- (g) persons accredited to the Cook Islands Government or to the Government of New Zealand or under the authority of any other government;
- (h) diplomatic representatives, United Nations or South Pacific Commission representatives.

2.3.2 Visas may be issued by:

- (a) Principal Immigration Officer
Ministry of Foreign Affairs and Immigration
PO Box 105
Rarotonga
COOK ISLANDS
TEL (682) 29 347
FAX (682) 28 365
TELEGRAPHIC, IMMIGRANT
- (b) the Passport Officer in the Cook Islands;
- (c) the offices of the Cook Islands Consul in Auckland, New Zealand.

2.3.3 Applications for visas should be made in writing at least one month before departure and must include proof of accommodation, maintenance in the Cook Islands, and return or onwards tickets.

3 PUBLIC HEALTH REQUIREMENTS

3.1 General

3.1.1 Disembarking passengers are not required to present vaccination certificates except when coming directly from an area infected with cholera, plague, typhoid or recurrent fever, and includes the following countries:

- (a) Bangladesh
- (b) India
- (c) Myanmar (Burma)
- (d) Philippines
- (e) Thailand
- (f) Vietnam

3.1.2 A yellow fever vaccination certificate is required from travelers after leaving or transiting infected areas within the last 6 days.

3.1.3 All foreign aircraft are subject to health quarantine.

3.1.4 On departure, no health formalities are required.

GEN 1.4 ENTRY, TRANSIT AND DEPARTURE OF CARGO

1 CUSTOMS REQUIREMENTS CONCERNING CARGO AND OTHER ARTICLES

1.1 General

1.1.1 The following Customs requirements are applicable:

- (a) outwards clearance and eventually the payment of fees are required for local goods for exportation. Payments are made through the Customs Department;
- (b) no clearance documents are required with respect to goods retained on board a transit aircraft, or cargo simply being transhipped from one flight to another at the same airport under Customs supervision.

2 AGRICULTURAL QUARANTINE REQUIREMENTS

2.1 Airport Facilities

2.1.1 The Ministry of Agriculture administers the Plant Act 1973 and the Animal Act 1975.

2.1.2 There are restrictions on importation of plant materials, live animals, meat, and meat products.

2.1.3 The Ministry of Agriculture should be contacted for advice regarding importation of the above mentioned items and any other fruit and vegetables.

- (a) The Ministry of Agriculture
PO Box 96
Rarotonga
COOK ISLANDS
TEL (682) 28 711
FAX (682) 21 881
email cimoa@oyster.net.ck

GEN 1.5 AIRCRAFT INSTRUMENTS, EQUIPMENT AND FLIGHT DOCUMENTS

1 COMMERCIAL AIR TRANSPORT AIRCRAFT

1.1 General

1.1.1 Commercial air transport aircraft operating in the Cook Islands must adhere to the provisions of ICAO Annex 6— Operation of Aircraft, Part I —*International Commercial Air Transport — Aeroplanes*, Chapter 6 (Aeroplane Instruments, Equipment and Flight Documents) and Chapter 7 (Aeroplane Communication and Navigation Equipment), and to the Cook Islands Civil Aviation Rules.

2 SPECIAL EQUIPMENT TO BE CARRIED

2.1 General

2.1.1 Special operational requirements for equipment to be carried on aircraft operating in the Cook Islands may be found in CAR Part 91, subpart F.

3 CARRIAGE OF SURVIVAL RADIO IN COOK ISLANDS AIRSPACE

3.1 General

3.1.1 Aircraft shall be equipped with survival radio equipment, operating on VHF in accordance with the relevant provisions of ICAO Annex 10, stowed so as to facilitate its ready use in an emergency. The equipment shall be portable, not dependent for operation upon the aircraft's power supply, and capable of being operated away from the aircraft by unskilled persons.

3.1.2 Aircraft shall also be equipped with signaling devices and survival equipment including means of sustaining life.